



Facility

Name: *Calvary Preschool* **License Number:** *163773*
Address: *4001 Osuna Rd NE, Albuquerque, NM 87109*
Phone: *5053380183* **Fax:** **E-mail:** *kimberly.short@calvaryabq.org*

License Information

Type: *2 Star Child Care Center* **Status:** *Licensed* **Issue Date:** *01/15/2018* **Expiration Date:** *01/14/2019*

Capacity

Over Age 2: *95* **Under Age 2:** *0* **Night Care:** *0* **Playground:** *95*
Square Footage: *0*

Census

Over 2: *35* **Under 2:** *0*

Classrooms

Number of Classrooms: *4*

Days and Hours of Operation

Monday <i>7:00 AM - 5:30 PM</i>	Tuesday <i>7:00 AM - 5:30 PM</i>	Wednesday <i>7:00 AM - 5:30 PM</i>	Thursday <i>7:00 AM - 5:30 PM</i>	Friday <i>7:00 AM - 5:30 PM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *11/15/2018* **Time In:** *10:07 AM* **Time Out:** *11:30 AM* **Purpose:** *Annual*

Licensing:

8.16.2.11 A Types of Licenses *Not Inspected*
 8.16.2.11 B Renewal of License *Not Inspected*
 8.16.2.11 D Non-transferable Restrictions of License *Not Inspected*

Licensing Actions and Administrative Appeals:

8.16.2.12 A, K, M Licensing Actions and Administrative Appeals *Not Inspected*

Surveys for Child Care Facilities:

8.16.2.17 E, F Surveys for Child Care Facilities

Compliance

Complaints:

8.16.2.18 D Complaints

Not Inspected

Licensure Requirements for Centers:

8.16.2.21 A Licensing Requirements

Compliance

8.16.2.21 B Capacity of Centers

Compliance

8.16.2.21 B (3)c Capacity of Centers

Non-compliance

3's Classroom 23

8.16.2.21.B.3.c.:Centers must post classroom capacities, ratios, and group sizes in an area of the room that is easily visible to parents, staff and visitors.

Finding

Deadline: 12/16/2018

The center failed to post classroom capacities, and ratios and **group sizes** in an area of the room that is easily visible to parents, staff and visitors.

Corrective Action Plan

The center will post the capacity in an area of the room that is easily visible to parents, staff and visitors.

4's Classroom 22

8.16.2.21.B.3.c.:Centers must post classroom capacities, ratios, and group sizes in an area of the room that is easily visible to parents, staff and visitors.

Finding

Deadline: 12/16/2018

The center failed to post classroom capacities, and ratios and **group sizes** in an area of the room that is easily visible to parents, staff and visitors.

Corrective Action Plan

The center will post the capacity in an area of the room that is easily visible to parents, staff and visitors.

Classroom 20

8.16.2.21.B.3.c.:Centers must post classroom capacities, ratios, and group sizes in an area of the room that is easily visible to parents, staff and visitors.

Finding

Deadline: 12/16/2018

The center failed to post classroom capacities, and ratios and **group sizes** in an area of the room that is easily visible to parents, staff and visitors.

Corrective Action Plan

The center will post the capacity in an area of the room that is easily visible to parents, staff and visitors.

8.16.2.21 B (3)c Capacity of Centers (*continued*)**Non-compliance**

Pre-K Classroom 21

8.16.2.21.B.3.c.:Centers must post classroom capacities, ratios, and group sizes in an area of the room that is easily visible to parents, staff and visitors.

Finding**Deadline: 12/16/2018**

The center failed to post classroom capacities, and ratios and **group sizes** in an area of the room that is easily visible to parents, staff and visitors.

Corrective Action Plan

The center will post the capacity in an area of the room that is easily visible to parents, staff and visitors.

8.16.2.21 C Incident Reporting Requirements

*Not Inspected***Administrative Requirements for Centers:**

8.16.2.22 A Administrative Records

Compliance

8.16.2.22 B Mission, Philosophy and Curriculum Statement

Not Inspected

8.16.2.22 C Policy and Procedures

Compliance

8.16.2.22 D Family Handbook

Not Inspected

8.16.2.22 E Children's Records

Non-compliance

Admin/Licensure

8.16.2.22.E.1.d.:date the child first attended the center and the date of the child's last day at the center;

Finding**Deadline: 12/27/2018**

Of the 1 children's records reviewed, 16 is/are missing the date the child first attended the center. See Children's Records 8.16.2.22 form for the child(ren) with missing information and/or authorization.

Corrective Action Plan

The first attendance date will be added and the center will review all children's records to ensure complete information is on file.

8.16.2.22.E.2.b.:The name and telephone number of two people in the local area to contact in an emergency when a parent or guardian cannot be reached. Emergency contact numbers must be kept up to date at all times.

Admin/Licensure (continued)

Finding

Deadline: 12/27/2018

Of the 16 children's records reviewed, 2 is/are missing the name and telephone number of two people in the local area to contact in an emergency when a parent or guardian cannot be reached. See Children's Records 8.16.2.22 form for the child(ren) with missing information.

Corrective Action Plan

Parents will be advised to review and add missing information. The center will review all children's records to ensure up-to-date emergency contact information is on file.

8.16.2.22 F Personnel Records

Non-compliance

Personnel

8.16.2.22.F.1.c.:current and past duties and responsibilities;

Finding

Deadline: 12/27/2018

From the review of staff records, it was determined that 5 out of 10 staff records do/does not include the staff's current and past duties and responsibilities. See Staff Records 8.16.2.22 form for staff with this missing information.

Corrective Action Plan

The center will add staff's current and past duties and responsibilities to the record.

8.16.2.22.F.1.i.:emergency contact number;

Finding

Deadline: 12/27/2018

From the review of staff records, it was determined that 1 out of 10 staff records does/do not include an emergency contact number. See Staff Records 8.16.2.22 form for staff with this missing information.

Corrective Action Plan

The center will have staff complete required information.

8.16.2.22 G Personnel Handbook

Not Inspected

Personnel and Staffing Requirements for Centers:

8.16.2.23 A Personnel and Staffing Requirements

Not Inspected

8.16.2.23 B Staff Qualifications and Training

Non-compliance

Personnel

8.16.2.23.B.2.b.:All new educators regardless of the number of hours per week will complete the following training within three (3) months of their date of hire. All current educators will have three months to comply with the following training from the date these regulations are promulgated:

Personnel (continued)

Finding

Deadline: 12/27/2018

Educators did not complete the following training within 3-months: Health and Safety Training5 educators need certification

Corrective Action Plan

All educators, regardless of the number of hours per week, will complete the above listed training. The following staff members need to complete the required training:

8.16.2.23 C Staff/Child Ratios and Group Sizes

Compliance

Services and Care of Children in Centers:

8.16.2.24 A Guidance

Compliance

8.16.2.24 A1 Guidance

Compliance

8.16.2.24 B Naps or Rest Period

Compliance

8.16.2.24 D Diapering and Toileting

Compliance

8.16.2.24 E Additional Requirements for Children with Special Needs

Compliance

8.16.2.24 G Physical Environment

Compliance

8.16.2.24 H Social-Emotional Responsive Environment

Compliance

8.16.2.24 I Equipment and Program

Compliance

8.16.2.24 J Outdoor Play Areas

Non-compliance

Outdoor Play

8.16.2.24.J.4.:Playground equipment shall be inspected and inspections documented weekly.

Finding

Deadline: 12/16/2018

The playground equipment isn't inspected weekly. Last dated inspection 10/30/18.

Corrective Action Plan

The facility will hold weekly inspections of their playground equipment.

8.16.2.24 K Swimming, Wadding and Water

Not Inspected

8.16.2.24 L Field Trips

Compliance

Food Service Requirements for Centers:

8.16.2.25 A Meal Pattern Requirements

Compliance

8.16.2.25 B Meals and Snacks

Compliance

Food Service Requirements for Centers: *(continued)*

8.16.2.25 B3 Meals and Snacks Compliance

8.16.2.25 C Menus Compliance

8.16.2.25 D Kitchens **Non-compliance**

Food Service

8.16.2.25.D.6.:A center's refrigerators and separate freezers will have working internal thermometers and keep food requiring refrigeration, including formula, at 41 degrees (Fahrenheit) or below, and frozen food at 0 degrees (Fahrenheit) or below.

Finding

Deadline: 12/16/2018

The refrigerator, freezer in the kitchen (Room 20) does not have a working thermometer.

Corrective Action Plan

The center will obtain a working thermometer.

8.16.2.25.D.6.:A center's refrigerators and separate freezers will have working internal thermometers and keep food requiring refrigeration, including formula, at 41 degrees (Fahrenheit) or below, and frozen food at 0 degrees (Fahrenheit) or below.

Finding

Deadline: 12/16/2018

The refrigerator, freezer in the kitchen (Room 22) does not have a working internal thermometer.

Corrective action Plan

The center will obtain and place a working thermometer in refrigerator, freezer.

8.16.2.25 E Meal Times Compliance

Health and Safety Requirements for Centers:

8.16.2.26 A Hygiene Compliance

8.16.2.26 B First Aid Requirements **Non-compliance**

Admin/Licensure

8.16.2.26.B.2.:A center will keep a first-aid kit and a first-aid manual together in the center in a location inaccessible to children and easily accessible to adults. The first aid kit will contain, at a minimum, band aids, gauze pads, adhesive tape, scissors, soap, nonporous gloves, and a thermometer.

Admin/Licensure (continued)

Finding**Deadline: 11/27/2018**

The center's first aid kit does not contain Soap. Corrected on site.

Corrective Action Plan

Missing items will be added to the first-aid kit; staff will be reminded to replace any item used. Corrected on site.

8.16.2.26.B.2.:*A center will keep a first-aid kit and a first-aid manual together in the center in a location inaccessible to children and easily accessible to adults. The first aid kit will contain, at a minimum, band aids, gauze pads, adhesive tape, scissors, soap, nonporous gloves, and a thermometer.*

Finding**Deadline: 12/16/2018**

The center does not keep the first-aid kit and first-aid manual together in the center.

Corrective Action Plan

The first-aid kit and first-aid manual will be kept together.

8.16.2.26 C Medication

Classroom 20

8.16.2.26.C.2.:*Facilities will give medication only with written permission from a parent or guardian, to be administered according to written directions from the prescribing physician. In the case of non-prescription medication, written instructions must be provided by the parent or guardian. For the purpose of this requirement (Paragraph (2) of Subsection C of 8.16.2.26 NMAC) only, non-prescription medications include sunscreen, insect repellent and diaper creams or other over the counter medications. With written authorization from the child's parent or guardian, sunscreen and insect repellent may be shared. Diaper cream shall not be shared.*

Finding**Deadline: 12/16/2018**

The center does not have written instructions from the parent or guardian for a non-prescription medication that is being given. (Nasal spray)

Corrective Action Plan

Staff responsible for receiving medication will ensure parents provide complete written instructions.

8.16.2.26.C.2.:*Facilities will give medication only with written permission from a parent or guardian, to be administered according to written directions from the prescribing physician. In the case of non-prescription medication, written instructions must be provided by the parent or guardian. For the purpose of this requirement (Paragraph (2) of Subsection C of 8.16.2.26 NMAC) only, non-prescription medications include sunscreen, insect repellent and diaper creams or other over the counter medications. With written authorization from the child's parent or guardian, sunscreen and insect repellent may be shared. Diaper cream shall not be shared.*

Classroom 20 (continued)

Finding**Deadline: 12/16/2018**

The center does not have the written permission of parents or guardians, directions from the prescribing physician to administer medication. (Epi-Pen)

Corrective Action Plan

Written permission and instructions for administration from the prescribing physician will be obtained from parents/guardians prior to administering any prescription or non-prescription medication.

Illness Requirements for Centers:

8.16.2.27 A-D Illness Requirements for Centers

Compliance

Building, Ground and Safety Requirements for Centers:

8.16.2.29 A Housekeeping

Pre-K Classroom 21

8.16.2.29.A.1.:A center will keep the premises, including furniture, fixtures, floors, drinking fountains, toys and equipment clean, safe, and in good repair. The center and premises will be free of debris and potential hazards.

Finding**Deadline: 12/16/2018**

The Fixtures are not in good repair as evidenced by one ballast is out.

Corrective Action Plan

Repairs will be completed and a system for routine inspection of the center and premises will be established.

Bathroom

8.16.2.29.A.1.:A center will keep the premises, including furniture, fixtures, floors, drinking fountains, toys and equipment clean, safe, and in good repair. The center and premises will be free of debris and potential hazards.

Finding**Deadline: 12/16/2018**

The Premises are not in good repair as evidenced by one stall in the girls restroom was not operable.

Corrective Action Plan

Repairs will be completed and a system for routine inspection of the center and premises will be established.

Admin/Licensure

8.16.2.29.A.1.:A center will keep the premises, including furniture, fixtures, floors, drinking fountains, toys and equipment clean, safe, and in good repair. The center and premises will be free of debris and potential hazards.

Admin/Licensure (continued)

Finding

Deadline: 12/27/2018

The Fixtures are not in good repair as evidenced by 2 ballast are out in the hallway.

Corrective Action Plan

Repairs will be completed and a system for routine inspection of the center and premises will be established.

8.16.2.29 B Pest Control

Compliance

8.16.2.29 C Mechanical Systems

Compliance

8.16.2.29 D Water and Waste

Compliance

8.16.2.29 E Lighting, Lighting Fixtures and Electrical

Bathroom

8.16.2.29.E.1.:All areas will have sufficient glare-free lighting with shatterproof or shielded bulbs.

Finding

Deadline: 12/27/2018

Lighting in the boys and girls restroom is not sufficient.

Corrective Action Plan

The area will have additional lighting provided.

8.16.2.29 F Exits and Windows

Compliance

8.16.2.29 G Toilet and Bathing Facilities

Compliance

8.16.2.29 H Safety Compliance

Compliance

8.16.2.29 H3(f)(i)(k) Safety Compliance

Compliance

8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances

Compliance

Additional Comments

Licensing surveyor will return the week of November 26 to view staff and children's records, as the program was leaving for a field trip and program will be closed next week due to parent teacher conferences and holiday.

* Epi-pen expires December 2018.

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: Kia Kennedy



Facility Representative: Kimberly Short